

Century Property Management

Professional Property Management, Residential Leasing

3317 Frederica St., Ste 12
Owensboro, Ky 42301

Phone (270) 684-8181
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Move Out Instructions

Release of the Security Deposit, within 45-60 days of move out, is subject to the following provisions:

1. Full term of lease expired and one full calendar month's notice was given in writing prior to leaving.
2. No damage to the property has occurred. No stickers or holes in walls or woodwork. No indentations or scratches in the wood or resilient flooring. If satellite dish has been installed on property, it must be removed upon move out.
3. Entire unit left clean and in move-in condition, including, but not limited to floors, appliances, windows/tracks, woodwork and doors, ceiling fans, garages, fireplaces, front and back entrances, kitchen cabinets, bathrooms, **carpets professionally cleaned with receipt from professional company provided**, yard mowed/trimmed, all debris removed from premises. If unit is not left in move-in condition, a minimum fee will be applied.
4. Unit is free of pest infestation.
5. All outstanding late fees, miscellaneous charges, and rent have been paid.
6. No violations of lease have occurred.
7. All keys returned to our office and forwarding address left with management. **DO NOT LEAVE KEYS IN UNIT**. Rent will be charged until all keys are returned.
8. Management must be notified of the date utilities will be turned off 48 hours prior to shut off.

PLEASE REFER TO RESIDENT HANDBOOK

Charges For Move Out

Item	Price
Haul Trash / Yard Waste	\$100 per load
Mow Yard	\$50 for under 1/2 acre
	\$75 for 1/2 to 1 acre
	\$50 per hour for over 1 acre
Weed Removal	\$30 per hour
Clean Unit	\$100 for under 800 sq. ft.
	\$150 for 800-950 sq. ft.
	\$200 for 950-1200 sq. ft.
	\$250 for 1200-1500 sq. ft.
	\$300 for 1500+ sq. ft.
	\$100 extra for extremely dirty units
Clean Carpets	\$100 for under 900 sq. ft.
	\$150 for 900-1200 sq. ft.
	\$175 for 1200-1500 sq. ft.
	\$200 for 1500-1800 sq. ft.
	\$250 for over 1800 sq. ft.
	\$50 for cleaning steps
Re-Inspection Fee	\$50 per visit
(If Century Property Management representative has to make more than one trip to inspect unit)	